

County Board Employee Certification Standards
 5123:2-5-01 Adult Services Certification Standards
Effective April 1, 2017

	Adult Services Worker	Adult Services Supervisor
Requirements for Initial Certification	<ul style="list-style-type: none"> • 18 years of age • High school diploma or GED 	<ul style="list-style-type: none"> • 18 years of age • High school diploma or GED • Bachelor's or graduate-level degree, or 4 years of experience in programs or services for individuals with developmental disabilities
Within 90 days of employment	8-hour orientation program	8-hour orientation program
During first year of employment	<ul style="list-style-type: none"> • Mentor • On-the-job training specific to each individual served. • 8 hours of training specific to provision of Adult Services 	Eight (8) hours of training specific to supervision of Adult Services
Annual training requirements	<ul style="list-style-type: none"> • Individuals' rights • MUI Rule • Employee's role in providing behavioral support to the individuals he/she serves • Best practices related to provision of Adult Services • Ohio's Employment First policy 	<ul style="list-style-type: none"> • Individuals' rights • MUI Rule • Employee's role in providing behavioral support to the individuals he/she serves • Best practices related to provision of Adult Services • Ohio's Employment First policy
Continuing professional education	8 hours per year (40 hours over 5 years)	15 hours per year (75 hours over 5 years)
Duration of Certification	5 years	5 years
Application Fee	\$30	\$75