

Southern Ohio Council of Governments
Evaluation for Adult Services Supervisor
(OAC 5123: 2-5-01 – effective 4/1/2017)

Last Name: _____ First Name: _____ Middle Name: _____ SSN: _____

Initial (Duration = 5 years)		First Renewal (Duration = 5 years)		Subsequent Renewals (Duration = 5 years)	
Met	Not Met	Met	Not Met	Met	Not Met
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	At least 18 years of age		At least 18 years of age		Successfully met requirements of previous certification period.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Holds high school diploma/GED; and		Holds high school diploma/GED		
Met	Not Met	Met	Not Met	Met	Not Met
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Has either a bachelor's degree or graduate-level degree from an accredited college/university; or		Has either a bachelor's degree or graduate-level degree from an accredited college/university; or		Successfully completed at least 75 hours of continuing professional education during the period of preceding Adult Services Supervisor certification. Training described in OAC 5123: 2-5-01 (E) may be counted toward the 75 hours.
Met	Not Met	Met	Not Met	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
	Four years full-time (or equivalent part-time) supervised, paid work experience in programs/services for individuals with developmental disabilities.		Four years full-time (or equivalent part-time) supervised, paid work experience in programs/services for individuals with developmental disabilities.		
		Met	Not Met		
		<input type="checkbox"/>	<input type="checkbox"/>		
			Within 90 days as an Adult Services Supervisor, completed an orientation program of at least 8 hours as defined in OAC 5123: 2-5-01 (C)(2)(b).		
		Met	Not Met		
		<input type="checkbox"/>	<input type="checkbox"/>		
			Within first year as an Adult Services Supervisor, successfully completed at least 8 hours of training specific to the supervision of adult services as outlined in OAC 5123:2-5-01 (C)(1)(d).		
		Met	Not Met		
		<input type="checkbox"/>	<input type="checkbox"/>		
			Commencing in the second year as an Adult Services Supervisor, annually completed at least 15 hours of continuing professional education in accordance with OAC 5123: 2-5-01 (D) and (E).		
		Met	Not Met		
		<input type="checkbox"/>	<input type="checkbox"/>		
			Successfully completed at least 75 hours of continuing professional education during initial Adult Services Supervisor certification. Training described in OAC 5123: 2-5-01 (C)(2)(b), (C)(2)(c), and (E) may be counted toward the 75 hours.		

Please refer to highlighted area above for renewal requirements. If you have completed course work not reflected on this evaluation, please contact your supervisor.

Approved: Effective Date: _____ Expiration Date: _____ Processed by: _____ Date Processed: _____

Disapproved: Comments: _____ Processed by: _____ Date Processed: _____